**Vestry Agenda**

**March 12, 2024**

**5:00 PM (Via Zoom)**

Present @ Meeting

Vestry: Ann Cheri Leach, Catherine Gilbert, Claudia Johnson (Jr. Warden), Cyndi Sax, Ellen Murphy, Cn. Holly Herring (Rector), Jeanne Paige (Senior Warden), Kelle Hohl (Treasurer), Landrie Simmons, Marianne Clarke, Paul Basha,; Absent – Joe Dearborn, Katherine Clements, Margot Richardson-Corlett, Melody Taylor

Vestry Officers: Julie Martin (Secretary)

Other Attendees: Jeff Hohl, Will Strong, Steve Phillips

5:05p Opening Prayer Cn. Holly Herring

Call to Order Jeanne Paige

5:07p Open vestry meeting reminder

5:09p Two Words Jeanne

5:11p Review/Approval of Minutes Jeanne/Julie Martin

Jeanne requests a motion to approve minutes; Claudia moved, Ellen seconded; approved unanimously

5:13p Book Study and Introduction to Cn. Holly

Life Worth Living: A Guide to What Matters Most

* The authors are leaders of the Life Worth Living Program at Yale University. The book is based on a class taught at the University as a guide to defining and leading a life worth living. Book study to begin April 9th.

5:28p Senior Warden Report Jeanne Paige

* The lay leadership retreat was a good experience. The Interium Chaplain at NAU was the lead presenter. Good opportunity to meet others from small congregations, staff and bishop.
* The next anti-racism training is April 24th next training. The training is extremely comprehensive, has very valuable information, and is a great opportunity to meet people in other congregations. The training is a full day.
* Safe Children, Safe Communities – This is a mandatory program for elected members of the church. Cn. Holly will set up accounts for vestry members. Cn. Holly will send out login and if the qualifications have been done or not. Certificates of completion should be submitted to Cn. Holly.

5:37p Junior Warden Report Claudia

* KingCo Enterprises, new HVAC contractor, discovered during a routine quarterly maintenance visit that the Godly play unit is missing parts. Nick King, CEO of the company, and Claudia have discussed a replacement unit cost of $8,800 after a 20% discount. Jeanne requested a motion to approve; Paul moved; Ellen seconded. After further discussion, Claudia agreed to talk with KingCo about a more comprehensive plan for the HVAC systems. An amended motion to include that Claudia will talk with KingCo about a more comprehensive plan for the HVAC systems. Anne Cheri moved; Jeanne seconded, amended motion was passed unanimously.

6:00p Break

6:10p Meet the Staff: Will Strong Will Strong

* Will walked the vestry through the program year for the Children’s and Youth. Programs will be introduced that broaden the children and youth understanding of the church, focus on prayer and outreach events. Volunteers from the congregation will be leaders of the theme for the week.

Changes beginning in September:

* + 1st Sunday will be godly play
  + 2nd Sunday church focused; topics that deal with the church
  + 3rd Sunday – focus on prayer, lesson on why prayer is important, prayer team speakers, invite healing prayer team, etc.
  + 4th Sunday – focus on outreach; family lunch bunch has been a success and this will be tied to outreach
* Following formation – parents and caregivers will receive questions and follow up for discussion at home
* Godly Play (3yo to 6th grade); Youth (6th to 12th grade); Young Adults (18-35)

6:24p Treasurer’s Report Kelle Hohl

* Kelle is meeting with Chase next week to start onboarding and learning the Chase system
* Kelle and Cn. Holly met on March 12th with Cheryl, reorganizing is moving forward; work on account restructuring is moving forward; once they are finalized we can enter the data and we can begin pulling reports
* Cn. Holly continues to prepare the payables and payroll. Others are processing the donations and depositing in the bank. Further discussion regarding the work needs to come.

6:27p Presentation of Financial Report Kelle Hohl

* Kelle is working toward being able to present financial reports. Further time is needed to make the transitions in QuickBooks.

6:29p Endowment Committee Report Jeff Hohl

* Jeff Hohl presented an update on behalf of the Endowment Committee.
* Endowment Committee members: Jeff Hohl (Chair), Cathy Gomez (Secretary), Dan Austin, Todd Leach, Cn. Holly (ex-officio), Jeanne Paige (ex-officio), Kelle Hohl (ex-officio)

6:44p Rector’s Report Cn. Holly Herring

* Administrative tasks continue (payables, payroll, etc.)
* Vacation at least quarterly
* Episcopal Parish Network in Houston – Cn. Holly was able to attend this very high-end conference with workshops. During the conference, she attended several sessions and workshops on International ministry and mission driven real estate development.
* Staff Spring retreat is being postponed. There continues to be a need for grieving and healing before a retreat to discuss future programming.
* Montessori School – The existing contract with Montessori will be up for negotiation this summer. Walter will assist in negotiating a new agreement including an appraisal of the space, and clarifying if the school is a tenant only or a partner in ministry.

6:51p Vestry Retreat Cn. Holly Herring

Vestry retreat is to be held on March 23rd in the parish hall of the church.

6:55p New Business Jeanne Paige

No new business

7:00p Adjournment Jeanne Paige

Jeanne requests a movement to adjourn the meeting; Catherine moved, Cindi seconded, approved unanimously.

Closing Prayer Cn. Holly Herring

Upcoming:

March 23 Vestry Retreat 9a

March 24 Palm Sunday 9a

March 27 Agape Meal 5p

March 28 Maundy Thursday Service 7p

March 29 Good Friday 12p

March 30 Holy Saturday 9a

March 31 Easter Sunday 7a and 9a

April 9 Vestry Meeting 5pm Zoom